

6th January, 2017

Information related to the End of the School Year for F.6 Students

1. The Chinese and English oral examinations will be held on 14th January, 2017 (Saturday). In case you fall ill, you must tell your parents or guardian to ask for a sick leave at 23405916 from 7:30 a.m. to 8:00 a.m. On 16th January, 2017 (Monday), you must submit to the school office the medical certificate from a registered medical practitioner or a registered Chinese herbalist together with the parents' letter. Otherwise, no supplementary examination will be arranged.
2. Submit four stamped (\$1.7) self-addressed envelopes to your form-teachers for further correspondence on or before 6th February, 2017 (Monday). (One envelope will be provided by the School and the other three should be of the size 23 cm x 10 cm.) If you have any subsequent change in your address and/or telephone number, please inform the School Office (2340 5916) immediately.
3. The School Library Card will expire on 3rd March, 2017 (Friday). Please return all the book(s) that you have borrowed on or before that date.
4. The last school day for all F.6 students is 10th March, 2017 (Friday).
5. The School Report will be distributed to you on 20th March, 2017 (Monday). Please arrive at the school hall at 07:55.
6. You may come back for private study on school days provided that you enter the School not later than 07:55 in the morning and 12:55 in the afternoon, and leave the School not earlier than 11:50 in the morning and 15:50 in the afternoon. You should wear your School Uniform and take a roll call at a special computer terminal for F.6 at the main entrance whenever you enter the School Premises. (No F.6 student is allowed to enter the School after 07:55 for private study.)
7. To obtain a testimonial from the School, you have to send a letter with a 3 cm x 4 cm photo of yourself in School Uniform to the Principal through the school office. Normally it will take 7 working days for processing.
8. To obtain a transcript, you have to send a letter which states your need of transcript to the Principal through the school office. (Supporting documents should be provided as evidence.) Normally it will take 7 working days for processing. The transcript will not be handled by the student; instead, it will be sent directly to the corresponding institution.
9. The F.6 Info Day will be held on the morning of 5th July, 2017 (Wednesday).
10. The DSE examination results will be released on 12th July, 2017 (Wednesday). You must arrive at the school hall before 8:00 a.m. that day.

Principal

c.c. All F.6 Subject Teachers